

## FINANCE AGENDA

Erie County Council

[www.eriecountygov.org](http://www.eriecountygov.org)



Phil Fatica, Chairman  
Carol Loll, Vice Chairperson  
Jay Breneman  
Edward T. DiMattio, Jr.  
Kyle Foust  
Andre Horton  
Fiore Leone

4:00 p.m. Room 114A

December 11, 2014

### **Update on Destination Erie (Anna Frantz)**

1. Ordinance Number 152, 2014, "Amending Article II, Section 5 (IV)(4) Of The Administrative Code Of Erie County Previously Amended By Ordinance Number 56, 2014" (FR 12-2-14)  
**Page 3**
2. Ordinance Number , 2014, "2014 General Fund Budget Supplemental Appropriation Of \$435,000 For Retirees Hospitalization Insurance"  
**Page 24**
3. Ordinance Number , 2014, "2014 General Fund Budget Supplemental Appropriation Of \$16,000 For Constable Fees"  
**Page 29**
4. Ordinance Number , 2014, "2015 Public Safety Fund Budget Supplemental Appropriation Of \$51,980 And Creation Of Line Items For *Hazardous Materials Response Fund Grant*"  
**Page 33**
5. Ordinance Number , 2014, "2014 General Fund Budget Supplemental Appropriation Of \$5,165 And Creation Of Line Item For Pro-Rata 2014 Credit Enhancement Fee From ECCCA"  
**Page 40**
6. Ordinance Number , 2014, "2015 General Fund Budget Supplemental Appropriation Of \$65,000 And Creation Of Line Items For Credit Enhancement Fee From ECCCA"  
**Page 43**
7. Ordinance Number , 2014, "2014 Public Safety Fund Budget Supplemental Appropriation Of Donated \$6,260 Chemical Analyzer Kit From NWPA Emergency Response Group"  
**Page 47**
8. Ordinance Number , 2014, "2014 General Fund Budget Supplemental Appropriation Of \$23,200 For County Record Improvement Fund Expenditures"  
**Page 52**

9. Resolution Number     , 2014, “Approving Solicitor Contract Submitted By The Office Of The Controller”  
**Page 56**
10. Resolution Number     , 2014, “Approving Solicitor Contract Submitted By The Office Of The Sheriff”  
**Page 60**
11. Ordinance Number     , 2014, “2014 General Fund Budget Revised Expenditures Of \$3,931 And Creation Of New Lines For DA *Operation Stonegarden* Grant”  
**Page 64**
12. Resolution Number     , 2014, “Resolution to Approve the Annual Budget of the Erie Area Council of Governments for the Calendar Year Ending December 31, 2015”  
**Page 68**
13. Analysis of General Fund Unassigned Fund Balance  
**Page 73**

**ORDINANCE NUMBER 152, 2014**

**Amending Article II, Section 5 (IV)(4) Of The Administrative Code of Erie County  
Previously Amended By Ordinance 56, 2014**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II Section 3(B)(1), 3B(2)(f) and Article XI, Section 12 of the Erie County Home Rule Charter that this amendment to Article II, Section 5(IV)(4) of the Administrative Code of Erie County is hereby approved as outlined on the attached Exhibit A.

**BE IT FURTHER ENACTED** that the Council Clerk circulates the amended language to all departments for insertion into their copy of the Administrative Code, including references to this ordinance and the date of its passage, and arranges for posting of the updated Code on the Erie County website.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date:\_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date:\_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

**COUNTY OF ERIE**  
**DEPARTMENT OF PUBLIC SAFETY**  
**ADVISORY COMMITTEE**

**1. NAME**

- 1.1. An established body within the agency to be known as the Public Safety Advisory Committee for the Department of Public Safety, Erie County, Pennsylvania.

**2. AUTHORITY**

- 2.1. The Administrative Code, Article II, Section 5, I., A, adopted by Erie County Council on July 5, 1978, pursuant to the mandate of Article XI, Section 12, of the Home Rule Charter for the County of Erie, Pennsylvania.

**3. PURPOSE**

- 3.1. To create a process whereby appointed residents / officials of the County of Erie may support and advise the Department of Public Safety, the County Executive and County Council regarding programs, policies and procedures that impact public safety; to provide an educational opportunity for residents to understand public safety issues and concerns; and to provide a forum to discuss both immediate, short and long term solutions.

**4. OBJECTIVE**

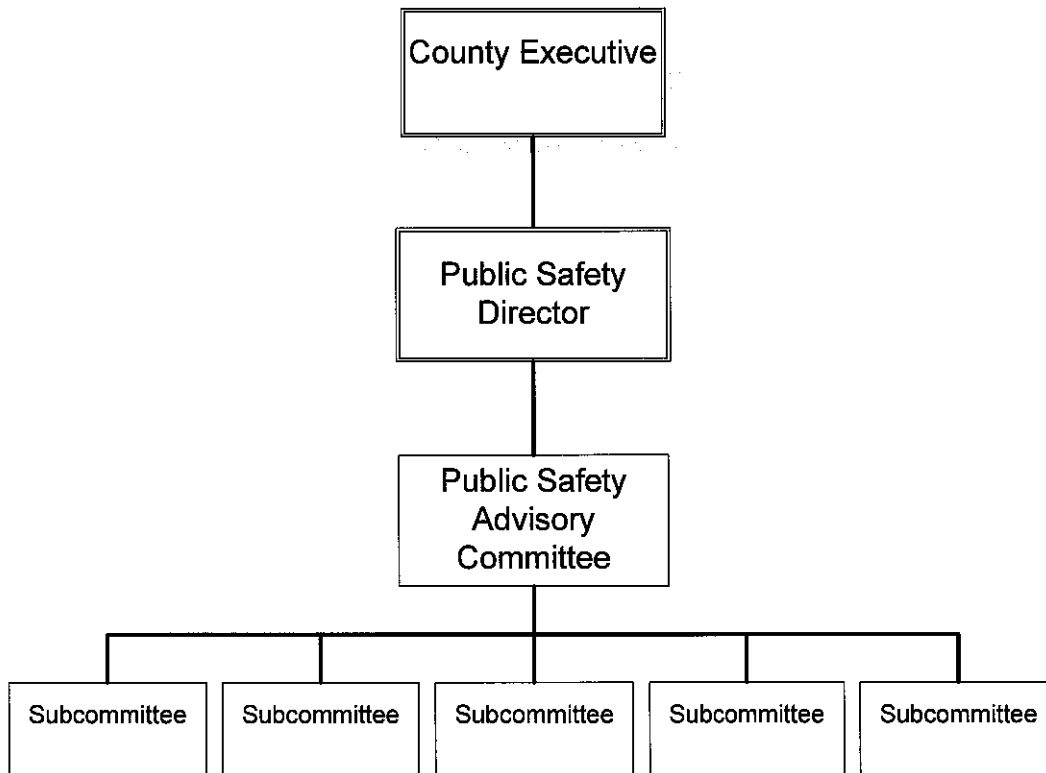
- 4.1. To provide a system of increased accountability and transparency, and to facilitate community input on matters that affect public safety.

**5. DUTIES**

- 5.1. Assist in the development of short and long term goals and objectives;
- 5.2. Provide recommendations on future initiatives, programs, systems and services;
- 5.3. Review, monitor and evaluate the performance of specific programs and services;

- 5.4. In conjunction with the Director, advocate for additional funding, if required to ensure adequate financial resources are available to support the initiatives, programs and services;
- 5.5. Assure that quality services and facilities are provided to the citizens and visitors of Erie County within the constraints of the Public Safety Fund Budget as established by County Government;
- 5.6. Evaluate the adequacy and quality of services, and report deficiencies to the Director of Public Safety for remediation;
- 5.7. Advocate to the community, serving as liaison and provide feedback to the Department from the community;
- 5.8. Enhancement of the Department's public standing in the community;
- 5.9. Promote educational programs and opportunities to the community;
- 5.10. Enhance and promote coordination between emergency services providers and agencies that provide or may provide services;
- 5.11. Represent the interests of emergency services providers and provide input in the development of policies and procedures for efficiency and effectiveness;
- 5.12. Promote the consolidation of countywide communications to include emergency and non-emergency call taking and dispatch services for Law, Fire, EMS, and Emergency Management Functions;
- 5.13. Promote collaboration between emergency services providers, local municipalities, and the Department of Public Safety for the betterment of emergency services and providing a timely, efficient response throughout Erie County based on sharing regional assets and resources;
- 5.14. Promote the collaboration of municipal emergency management functions.
- 5.15. All recommendations of the Public Safety Advisory Committee shall be subject to the approval of the Director of Public Safety, and ultimately, the County Executive.

## 6. ORGANIZATIONAL STRUCTURE



## 7. MEMBERSHIP

7.1. The Erie County Public Safety Advisory Committee shall be comprised of thirteen (13) members: three (3) at-large representatives to be recommended by County Council, with one (1) representative to be selected from the City of Corry; and ten (10) representatives from public safety and community organizations from each of the following groups:

- |  |          |
|--|----------|
| • Erie County Police Chiefs Association              | 1 member |
| • Erie County Fire Firefighters Association          | 1 member |
| • Erie County Emergency Medical Services             | 1 member |
| • Erie County Association of Township Officials      | 1 member |
| • Erie County Association of Boroughs                | 1 member |
| • Erie County Local Emergency Management Coordinator | 1 member |
| • Erie County Local Emergency Planning Committee     | 1 member |
| • Erie City Fire Department                          | 1 member |
| • Erie City Police Department                        | 1 member |
| • <b>Millcreek Township Police / Fire Department</b> | 1 member |

7.2. The applicable public safety and community organizations shall ensure nominees are sufficiently proficient, having knowledge of telecommunications, technology or systems engineering, and emergency management and / or emergency preparedness backgrounds, and that such nominees provide a diverse representation from the central, eastern, western and southern regions of Erie County.

7.3. Each member shall:

- 7.3.1. Be a United States Citizen;
- 7.3.2. Have resided for a minimum of three (3) years, and continue to reside during the term of his/her appointment, within the boundaries of the County of Erie;
- 7.3.3. Be willing to make a commitment to serve up to three (3) years;
- 7.3.4. Reflect the demographic and geographic diversity of the County of Erie;
- 7.3.5. Not be an employee of Erie County Government.

## 8. APPOINTMENTS

- 8.1. The members of the Public Safety Advisory Committee shall be appointed by the County Executive, and confirmed by County Council, based on referrals or recommendations. The appointment process shall conform with Article II, Section 5, I., A, of the Administrative Code;
- 8.2. A member's term begins on the day of appointment, which shall be defined through a written notice by the County Executive to each individual;
- 8.3. Appointments shall be for a three (3) year term. Members may serve for no more than two consecutive terms. Appointments that fill the remainder of an unexpired term of less than eighteen (18) months remaining shall not be counted towards the term limits;
- 8.4. Initial terms for members appointed under section 8.1 through 8.5 shall be divided between one year, two year and three year terms;
- 8.5. Terms shall be staggered so as to permit the appointment of 1/3 of the members each year following the initial appointment of all members after the effective date. Members appointed to an initial term of less than three years under this staggering system shall be deemed to have served one full term for purposes of term limits;
- 8.6. Staff Membership. Erie County Department of Public Safety managerial staff members shall be entitled to participate in a non-voting capacity on the committee.

## 9. VACANCIES

- 9.1. Vacancies shall be filled within sixty (60) days. Recommendations from the Advisory Committee shall be forwarded to the County Executive;
- 9.2. Membership shall be terminated by death, resignation in writing, lack of residency in Erie County, or a member's change in affiliation with a public safety or community organization;
- 9.3. The absence of any member, unless excused by the Chairperson or his/her designee, from three consecutive meetings, shall be considered equivalent to resignation;



- 9.4. Any member shall be subject to expulsion from the committee for conduct deemed detrimental to the committee. The Chairperson will make recommendations for their removal from the committee to the County Executive.

## 10. ELECTION OF OFFICERS

- 10.1. The Advisory Committee shall elect a Chairperson, Vice-Chairperson and Secretary on an annual basis at their January meeting. Officers are required to have served as an Advisory Committee member for at least one (1) year prior to election;
- 10.2. Nominations shall be made from the membership and the election by secret ballot. A simple majority of members present shall be required to elect an officer. All officers shall take office in January, and shall hold office for a one (1) year term, expiring at the end of the calendar year;
- 10.3. In the event an officer is unable to complete his/her term in office, the membership at large may, by simple majority vote, elect a replacement member to complete the term.

## 11. DUTIES OF OFFICERS

- 11.1. The Chairperson shall:
- 11.1.1. Be ex-officio of all committees;
  - 11.1.2. Preside over Advisory Committee meetings;
  - 11.1.3. Appoint members of standing and special committees;
  - 11.1.4. Upon good cause, remove a member of a subcommittee;
  - 11.1.5. Call special meetings of the Committee, as deemed necessary;
  - 11.1.6. Serve as liaison between the Committee and the Director of Public Safety.
- 11.2. The Vice-Chairperson shall:
- 11.2.1. Assume all the above duties and responsibilities, in the absence of the Chairperson.
- 11.3. The Secretary shall:
- 11.3.1. Keep an accurate account of all proceedings of the Advisory Committee;
  - 11.3.2. Review all minutes of all proceedings at all Advisory Committee meetings;
  - 11.3.3. Supply copies (paper or electronic) of the minutes to members at least seven days prior to the next regularly scheduled meeting.

- 11.3.4. Meeting minutes shall be made available to the general public, and posted on the County and/or Department Website, at least seven days prior to the next regularly scheduled meeting.

## 12. EXECUTIVE COMMITTEE

- 12.1.1. Executive Committee shall be composed of each of the Subcommittee Chairpersons, plus the Chair, Vice-Chair and Secretary of the Public Safety Advisory Committee;
- 12.1.2. The Executive Committee shall meet on a monthly basis to discuss issues affecting Public Safety. At least one of these meetings shall take place at a regularly scheduled, quarterly meeting of the entire committee. This briefing will include, the issues reviewed, and recommended changes to the policy, processes and procedures, and suggested issues on future agendas;
- 12.1.3. The Executive Committee shall have the authority to represent/act on behalf of the Public Safety Advisory Committee, by majority vote of the full Executive Committee membership;
- 12.1.4. A simple majority shall constitute a quorum;
- 12.1.5. Special meetings shall be called upon the request of the Chairperson, the Director of Public Safety, or any five members, as deemed necessary to carry out the duties and responsibilities of the Public Safety Advisory Committee.

## 13. SUBCOMMITTEES

- 13.1. In conjunction with the Director of Public Safety, the Chairperson may create, appoint and organize subcommittees as he/she deems appropriate or necessary for the accomplishment of a specific written purpose, and to be accomplished within a specific timeframe.
- 13.2. The Subcommittee Chairpersons of all committees shall be members of the Public Safety Advisory Committee;
- 13.3. Members appointed to serve on the subcommittees need not be members of the Public Safety Advisory Committee, but would be comprised of representatives involved in the public safety community or having experience and knowledge of the specific purpose of the subcommittee.

## 14. MEETINGS

- 14.1. The Public Safety Advisory Committee shall meet on a quarterly basis, on dates to be determined by the Chairperson;
- 14.2. Special meetings may be called by the Chairperson, as deemed necessary to carry out the duties and responsibilities of the Public Safety Advisory Committee;
- 14.3. A majority of the Public Safety Advisory Committee shall constitute a quorum;
- 14.4. The routine business of the Public Safety Advisory Committee shall be conducted by a simple majority vote of the members present;
- 14.5. Guests may be invited to present information and guidance as needed to support the initiatives of the Public Safety Advisory Committee;
  - 14.5.1. Individuals may request the opportunity to address the Public Safety Advisory Committee by requesting their attendance in writing to the Chairperson or Director of Public Safety, a minimum of one (1) week in advance of any scheduled meeting.
- 14.6. Notice of all meetings shall be published by announcement on an annual basis. The publication of the notice shall comply with the criteria set forth in the Sunshine Act, 65 P.S. § 273, "Public Notice;"
- 14.7. Should confidentially be required for any discussion or issue, all attendees shall be bound by basic rules of confidentiality. All members shall be required to sign the county / department confidentiality agreement;
- 14.8. All meetings shall be conducted in accordance with Roberts Rules of Order;
- 14.9. The basic agenda of the Public Safety Advisory Committee meeting shall be as follows:

- 14.9.1. Call to Order
- 14.9.2. Welcome / Opening Remarks
- 14.9.3. Introductions / Guests
- 14.9.4. Review of Agenda
- 14.9.5. Approval of Minutes from the previous meeting
- 14.9.6. Report of the Director of Public Safety
- 14.9.7. Report of Committees
- 14.9.8. Old Business
- 14.9.9. New Business
- 14.9.10. Good of the Order
- 14.9.11. Adjournment

- 14.10. The Department of Public Safety shall provide clerical support, when necessary to the Public Safety Advisory Committee, including the recording of minutes, mailing of notices, printing of agendas, etc.

## 15. COMPENSATION

- 15.1. Members of the Public Safety Advisory Committee shall serve without compensation.

## 16. BYLAWS ADOPTION AND ADMENDMENTS

- 16.1. These bylaws shall be adopted by majority vote of County Council.
- 16.2. These Bylaws shall be in full force and effective immediately, upon their adoption.
- 16.3. These Bylaws may be amended by a majority vote of the Public Safety Advisory Committee membership.
- 16.4. Final approval of any amendments to these Bylaws shall be by majority vote of Erie County Council.

**COUNTY OF ERIE**  
**DEPARTMENT OF PUBLIC SAFETY**  
**ADVISORY COMMITTEE**

**1. NAME**

- 1.1. An established body within the agency to be known as the Public Safety Advisory Committee for the Department of Public Safety, Erie County, Pennsylvania.

**2. AUTHORITY**

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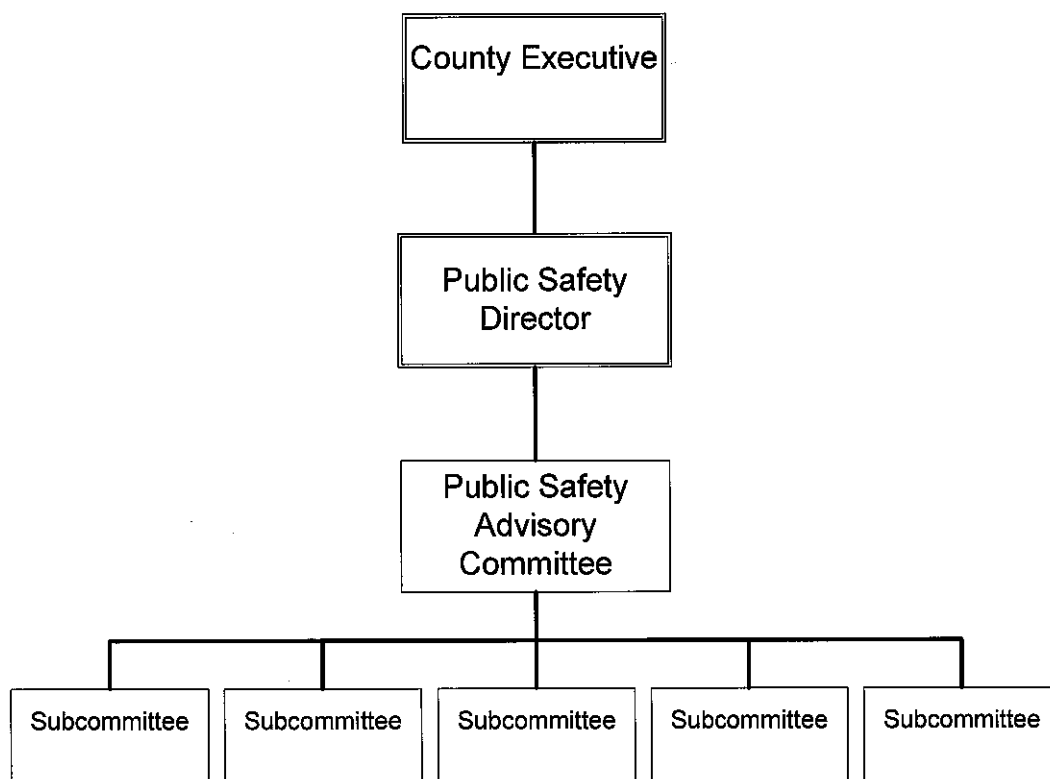
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| • Erie County Association of Boroughs                | 1 member |
| • Erie County Local Emergency Management Coordinator | 1 member |
| • Erie County Local Emergency Planning Committee     | 1 member |
| • Erie County Neighborhood Watch Council             | 1 member |
| • Erie City Fire Department                          | 1 member |
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7.2. The applicable public safety and community organizations shall ensure nominees are sufficiently proficient, having knowledge of telecommunications, technology or systems engineering, and emergency management and / or emergency preparedness backgrounds, and that such nominees provide a diverse representation from the central, eastern, western and southern regions of Erie County.

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- 10.1. The Advisory Committee shall elect a Chairperson, Vice-Chairperson and Secretary on an annual basis at their January meeting. Officers are required to have served as an Advisory Committee member for at least one (1) year prior to election;
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- 11.1. The Chairperson shall:
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  - 11.1.4. Upon good cause, remove a member of a subcommittee;
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- 11.2. The Vice-Chairperson shall:
- 11.2.1. Assume all the above duties and responsibilities, in the absence of the Chairperson.
- 11.3. The Secretary shall:
- 11.3.1. Keep an accurate account of all proceedings of the Advisory Committee;
  - 11.3.2. Review all minutes of all proceedings at all Advisory Committee meetings;
  - 11.3.3. Supply copies (paper or electronic) of the minutes to members at least seven days prior to the next regularly scheduled meeting.

- 11.3.4. Meeting minutes shall be made available to the general public, and posted on the County and/or Department Website, at least seven days prior to the next regularly scheduled meeting.

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- 12.1.1. Executive Committee shall be composed of each of the Subcommittee Chairpersons, plus the Chair, Vice-Chair and Secretary of the Public Safety Advisory Committee;
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- 12.1.3. The Executive Committee shall have the authority to represent/act on behalf of the Public Safety Advisory Committee, by majority vote of the full Executive Committee membership;
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- 16.4. Final approval of any amendments to these Bylaws shall be by majority vote of Erie County Council.

# COUNTY OF ERIE



Kathy Dahlkemper  
County Executive

John R. Grappy  
Director of Public Safety

**Department of Public Safety**  
**2880 Flower Road Erie, PA 16509**  
Office (814) 451-7920 • Fax (814) 451-7930  
Web Site: [www.ecdops.org](http://www.ecdops.org)

November 19, 2014

County Council Members:

Since January 2014, I've spoken publicly about a new vision and direction of the Department of Public Safety. This began with re-establishing our role and responsibility as a service-oriented department, providing a high standard of customer service to the citizens of Erie County with a customer friendly approach, public transparency and accountability.

My vision is to have an established body within the Department of Public Safety to be known as the Public Safety Advisory Committee, whereby appointed residents / officials of the County of Erie may support and advise the Department of Public Safety, the County Executive and County Council regarding programs, policies and procedures that impact public safety; to provide an educational opportunity for residents to understand public safety issues and concerns; and to provide a forum to discuss both immediate, short and long term solutions.

The next step in the re-establishment of this committee was to develop a document that provides organizational structure; appointment of members; meetings; and role and responsibilities. As an aid in the development, several documents had been requested and received from various sources including existing Erie County Boards, Authorities and Commissions; and established Advisory Committees from other Pennsylvania Counties.

The committee will be comprised of representatives from public safety and community organizations, and representatives from the public-at-large having knowledge of telecommunications, technology or systems engineering, and emergency management and / or emergency preparedness backgrounds. Members on this committee will represent every facet of Public Safety, not just an approach to 9-1-1 / Emergency Communications.

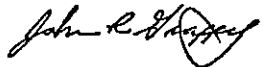
For your consideration, attached is a request to adopt as part of the Administrative Code of the County of Erie, Erie Pennsylvania, formally establishing the Public Safety Advisory Committee as an established body within the Department of Public Safety to be known as the Public Safety Advisory Committee. Once adopted, the members shall be appointed by the County Executive and confirmed by County Council, based on referrals or recommendations.

The Public Safety Advisory Committee is invaluable and will help provide guidance on future public safety initiatives, programs and services by assisting in the development of short and long term goals and objectives to move public safety forward.

This proposal will be placed on the agenda for the next finance / personnel committee meeting scheduled on Tuesday, November 25, 2014. Upon your review, if you have any questions or immediate concerns that I may be able to address or provide additional clarification, please do not hesitate to contact me at my office or email.

Thank you in advance for your consideration of this proposal.

Respectfully yours,

A handwritten signature in cursive script, appearing to read "John R. Grappy".

John R. Grappy  
Director

**ORDINANCE NUMBER     , 2014**

**2014 General Fund Budget Supplemental Appropriation Of \$435,000 For  
Retirees Hospitalization Insurance**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter and certified by the County Executive that this 2014 General Fund Budget supplemental appropriation of \$435,000 for shortfall in funding of County Retirees hospitalization insurance, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date:\_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date:\_\_\_\_\_

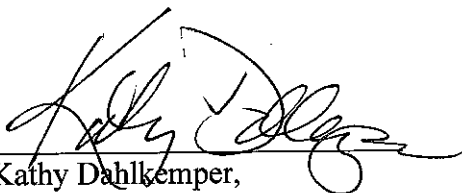
\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll



### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$ 435,000 which are available for supplemental appropriation for the Retirees Hospitalization Insurance.

  
Kathy Dahlkemper,  
County Executive

12/1/14  
Date

<b>Exhibit A</b> <b>2014 General Fund Budget</b> <b>Supplemental Appropriation of \$435,000</b> <b>For Retirees Hospitalization Insurance</b>
--

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fund Balance Appropriated	001-000990-099500	(435,000)
Total Revenue		<u><u>(435,000)</u></u>
<u>Total Expenditures</u>		
Tax Refunds	001-002710-002980	(65,000)
Retirees Hospitalization	001-002730-002070	500,000
Total Expenditures		<u><u>435,000</u></u>

	A	B	C	D	E	F	G
1							0001
2							INQUIRY BY DEPARTMENT
3							Acct 001-002710-*****-100
4	Code	Desc	ORIGINAL	BUDGET	CURRENT	ACTUAL	BALANCE
5			BUDGET	CHANGES	BUDGET	2014	REMAINING
6	001150	VACATION	351,010.00		351,010.00	259,110.94	91,899.06
7	002041	AUTO TRAIN	15,000.00		15,000.00		15,000.00
8	002970	TAX CO PRO	4,000.00		4,000.00	3,750.04	249.96
9	002980	TAX REFUND	110,000.00		110,000.00	37,969.29	72,030.71
10	098510	MISC INCOM	25,000.00-		25,000.00-	60,715.52-	35,715.52
11	098520	RENTAL INC	28,200.00-		28,200.00-	13,744.70-	14,455.30-
12		Total	426,810.00	0.00	426,810.00	226,370.05	200,439.95

	A	E	F	G	H	I
1						0003
2						INQUIRY BY ACCOUNT
3						Acct 001-002730-002070-100
4		Budget C	Budget T	CURRENT	Actual FFF	BALANCE
5		1/12 2014	1/12 2014	BUDGET	1/12 2014/2014	REMAINING
6	Total	3,216,117.00		3,216,117.00	2,998,889.53	217,227.47
7	1	3,216,117.00		3,216,117.00	306,531.05	2,909,585.95
8	2	0.00		0.00	334,722.56	334,722.56-
9	3	0.00		0.00	287,653.00	287,653.00-
10	4	0.00		0.00	271,843.06	271,843.06-
11	5	0.00		0.00	334,538.70	334,538.70-
12	6	0.00		0.00	338,739.15	338,739.15-
13	7	0.00		0.00	312,883.15	312,883.15-
14	8	0.00		0.00	161,112.86	161,112.86-
15	9	0.00		0.00	372,600.43	372,600.43-
16	10	0.00		0.00	340,855.23	340,855.23-
17	11	0.00		0.00	32,721.88-	32,721.88
18	12	0.00		0.00	29,867.78-	29,867.78

**ORDINANCE NUMBER     , 2014**

**\_\_\_\_\_ 2014 General Fund Budget Supplemental Appropriation Of  
\$16,000 For Constable Fees**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter and certified by the County Executive that this 2014 General Fund Budget supplemental appropriation of \$16,000 for shortfall in funding of Constable Fees line item, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date: \_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$ 16,000 which are available for supplemental appropriation for Constable Fees.

  
\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

12/9/14  
Date

<b>Exhibit A</b> <b>2014 General Fund Budget</b> <b>Supplemental Appropriation of \$16,000</b> <b>For Constable Fees</b>
---

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fund Balance Appropriated	001-000990-099500	(16,000)
Total Revenue		<u><u>(16,000)</u></u>
<u>Total Expenditures</u>		
Constable Fees	001-002310-002590	16,000
Total Expenditures		<u><u>16,000</u></u>

	A	E	F	G	H	I
1						0003
2						INQUIRY BY ACCOUNT
3						Acct 001-002310-002590-100
4		Budget C	Budget T	CURRENT	Actual FFF	BALANCE
5		1/12 2014	1/12 2014	BUDGET	1/12 2014/2014	REMAINING
6	Total	115,000.00	4,200.00-	110,800.00	109,994.49	805.51
7	1	115,000.00	0.00	115,000.00	6.67-	115,006.67
8	2	0.00	0.00	0.00	12,732.35	12,732.35-
9	3	0.00	1,000.00-	1,000.00-	6,992.37	7,992.37-
10	4	0.00	0.00	0.00	12,198.38	12,198.38-
11	5	0.00	100.00-	100.00-	3,302.10	3,402.10-
12	6	0.00	0.00	0.00	8,121.87	8,121.87-
13	7	0.00	0.00	0.00	8,447.27	8,447.27-
14	8	0.00	0.00	0.00	11,643.32	11,643.32-
15	9	0.00	3,100.00-	3,100.00-	24,285.73--	27,385.73-
16	10	0.00	0.00	0.00	12,399.20	12,399.20-
17	11	0.00	0.00	0.00	9,878.57	9,878.57-
18	12	0.00	0.00	0.00	0.00	0.00



**ORDINANCE NUMBER     , 2014**

**\_\_\_\_\_ 2015 Public Safety Fund Budget Supplemental Appropriation Of \$51,980 And  
Creation Of Line Items For *Hazardous Materials Response Fund Grant***

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter and certified by the County Executive that this 2015 Public Safety Fund Budget supplemental appropriation of \$51,980, and new line items, for a *Hazardous Materials Response Fund Grant* (HMRF), are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date:\_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date:\_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$ 51,980 which are available for supplemental appropriation for the Creation of New Line Items for Hazardous Materials Response Fund Grant.



Kathy Dahlkemper,  
County Executive

12/9/14  
Date

<b>Exhibit A</b> <b>2015 Public Safety Fund Budget</b> <b>Supplemental Appropriation of \$51,980</b> <b>and Creation of New Line Items For</b> <b>Hazardous Materials Response Fund Grant</b>
---

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Grant	063-018802-051300*	(51,980)
Total Revenue		<u>(51,980)</u>
<u>Total Expenditures</u>		
Insurance	063-018802-002030*	500
Training	063-018802-002040*	1,000
Telephone	063-018802-002280*	2,500
Postage	063-018802-002290*	500
Maintenance & Repair	063-018802-002330*	200
Vehicle Maintenance	063-018802-002390*	1,500
Medical Services	063-018802-002710*	1,500
Computer Supplies	063-018802-003090*	100
Clothing and Safety Supplies	063-018802-003140*	250
All Other Supplies	063-018802-003330*	272
All Other Equipment	063-018802-004070*	43,658
Total Expenditures		<u>51,980</u>

\* Denotes creation of a new line item

**COMMONWEALTH OF PENNSYLVANIA  
PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY  
STATE FISCAL YEAR 2014/2015  
HAZARDOUS MATERIAL RESPONSE FUND  
GRANT AGREEMENT**

This Grant Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2014, by and between the Pennsylvania Emergency Management Agency, an agency of the Commonwealth of Pennsylvania, hereinafter referred to as PEMA, and Erie County, hereinafter referred to as subgrantee.

WITNESSETH:

WHEREAS, the Hazardous Material Emergency Planning and Response Act (Act 165), 35 P.S. §§ 6022.101 - 6022.307, as amended, established the Hazardous Material Response Fund (HMRF). The fund shall be used to carry out the purposes, goals and objectives of SARA, Title III, 42 U.S.C. §11001, *et seq.*, and the Commonwealth's hazardous material safety program; and

WHEREAS, PEMA administers and allocates moneys in the HMRF, including all interest generated thereby, to be expended for training programs, public and facility owner education, information and participation programs, general administrative and operational expenses, and grants to support the activities of counties under Act 165 in furtherance of the purposes, goals and objectives of SARA, Title III, and the Commonwealth's hazardous material safety program; and

WHEREAS, each county participates in the hazardous material safety program and may be eligible to receive a grant from the HMRF in order to develop periodic reports, develop, update and exercise emergency response plans, perform public information functions, collect, document and process chemical inventory forms and other documents, develop emergency planning and response capabilities for responding to hazardous material releases and meeting the requirements of the Commonwealth's hazardous material safety program, including training, equipment, material and other supplies needed to respond to a release, support the operation and administration of local committees, and reimburse certain response costs of supporting volunteer emergency service organizations in accordance with Act 165 and SARA, Title III; and

WHEREAS, PEMA has identified the subgrantee as an eligible recipient of HMRF funds to support the requirements of SARA, Title III, and the Commonwealth's hazardous material safety program; and

WHEREAS, the purpose of this Grant Agreement is to set forth the responsibilities between PEMA and the subgrantee for the distribution of HMRF funds.

NOW, THEREFORE, in consideration of their mutual promises, covenants, and agreements, the parties hereto, intending to be legally bound, do hereby agree and consent for themselves, their successors and assigns, as follows:

1. A grant is hereby made in the amount of \$62,432 from the HMRF, administered by PEMA pursuant to Act 165. The entire grant application submitted by the subgrantee entitled Hazardous Material Response Fund (HMRF) Grant Application is on file at PEMA and substantiates this grant allocation.

2. Funds are to be expended during the period from July 1, 2014 to June 30, 2015. Any funds not expended, properly set aside or legally obligated in accordance with the subgrantee's normal contracting procedures by June 30, 2015, shall be returned to the HMRF.
3. Upon receipt of advance payment funds from PEMA, the funds must be promptly deposited in a separate, interest bearing account in a bank or other financial institution insured by the FDIC, FSLIC or equivalent insurer. The advance payment funds, and any interest earned thereon, may be expended by the subgrantee to fulfill the objectives of this Grant Agreement.
4. The subgrantee certifies that the county fees, appropriations, fee credits, and interest set forth in the subgrantee's grant application are accurate and complete figures for the purpose of seeking a grant from the HMRF.
5. The subgrantee certifies that the grant funds will be expended for those cost categories outlined in Act 165 and as explained in Paragraph V. Valid Program Costs, of Directive D2001-1 dated January 25, 2001.
6. In accordance with the grant allocation, the subgrantee agrees to complete the HMRF Budget (Attachment 1) and the HMRF Budget Narrative (Attachment 2), incorporated herein. **The subgrantee certifies that funds in the amount less than or equal to the grant allocation will be expended according to the HMRF Budget.**
7. The subgrantee certifies that if funds disbursed through this agreement are used to improve and upgrade the county's Hazardous Material Safety Response Program, such program will be in compliance with Emergency Support Function (ESF) #10 to the Commonwealth of Pennsylvania's State Emergency Operations Plan (SEOP) and the program requirements of the Emergency Management Services Code. In addition, funds will be used for payment of necessary and authorized expenditures which cannot otherwise be paid from the county's own Act 165 generated funds. Priority should be given to address the subgrantee's unmet needs within its HMRF program.
8. Each subgrantee that receives a HMRF grant must submit a final program status and financial report. This report shall address progress achieved in budget execution and proposed program goals. The report should include dates and description of all training and exercises paid for by the HMRF. Copies of all purchase orders, invoices, and cancelled checks will accompany the final report. A subgrantee must submit a check, made payable to the Commonwealth of Pennsylvania, for any grant moneys that either remain unexpended or unobligated by the end of the performance period. The check shall accompany the final report to PEMA. This report shall be submitted to PEMA by July 18, 2015.
9. Subgrantees are reminded that grants disbursed under the HMRF are subject to compliance/financial audits. Internal controls as prescribed by generally accepted accounting principles are required to safeguard assets. Records, to include receipts, invoices, vouchers, supporting documents, statistical records, and other records that will support and document the collection and expenditure of the funds, must be retained for a period of seven (7) years from June 30, 2015, or the final audit of its financial records is completed by a Certified Public Accountant or other independent governmental auditor, whichever is later. Additionally, a subgrantee shall make the records described above available for audit by Commonwealth auditors and Agency officials within ten (10) working days after receiving a written request for those records. The audit request may be made at any time during the record retention period.

10. The subgrantee agrees that noncompliance with any of the terms of this grant agreement shall be grounds for the recapture of funds provided to the subgrantee under this grant agreement.
11. The subgrantee agrees to comply with the Commonwealth's Standard Terms and Conditions, which is incorporated as Attachment 3.
12. Funds awarded to the subgrantee are subject to the availability of funds in the HMRF.
13. This Grant Agreement shall not be modified, amended, altered, or changed except by written amendment executed by the parties hereto.
14. The funding for this Grant Agreement is 100% state funded.

The Pennsylvania Emergency Management Agency and Erie County, acting through their duly authorized officers, have caused this grant agreement to be executed on the day and year first above mentioned.

BY:

  
Chairman/County Executive

Date

Commissioner

Date

Commissioner

Date

Federal I.D. No.: 25-6001027

Vendor No.: 159008

COMMONWEALTH OF PENNSYLVANIA  
PENNSYLVANIA EMERGENCY MANAGEMENT  
AGENCY

Glenn M. Cannon, Esq.  
Director

Date

Approved as to form and legality:

I hereby certify that funds are available as follows:

PEMA Chief Counsel Date

Amount	SAP Fund
\$62,432	1035900000 BP2014 3146004000 6600400

Approved as to Form and Legality:  
Office of General Counsel  
By: 30-FA-10.1

Comptroller Operations Date

GR No.: \_\_\_\_\_

Approved as to Form and Legality:  
Office of Attorney General  
By: \_\_\_\_\_

**ORDINANCE NUMBER     , 2014**

**2014 General Fund Budget Supplemental Appropriation Of \$5,165 And  
Creation Of Line Item for Pro-Rata 2014 Credit Enhancement Fee From ECCCA**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that a Supplemental Appropriation of \$5,165 and creation of a ***Fees*** line item in the 2014 General Fund, for this year's pro rata share of the Credit Enhancement Fee from the Erie County Convention Center Authority, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date: \_\_\_\_\_

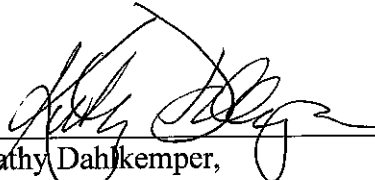
\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll



### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$ 5,165 which are available for supplemental appropriation for the Creation of a New Line Item for the 2014 Pro-Rated Share of Credit Enhancement Fee from the ECCCA.

  
\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

12/9/14  
\_\_\_\_\_  
Date

**Exhibit A**  
**2014 General Fund Budget**  
**Supplemental Appropriation of \$5,165**  
**and Creation of a New Line Item**  
**For the 2014 Pro-Rated Share of Credit**  
**Enhancement Fee from the ECCCA**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fees	001-002750-042100*	(5,165)
Appropriation to Fund Balance	001-000990-099500	5,165
		<u>0</u>
Total Revenue		

\* Denotes creation of a new line item.

**ORDINANCE NUMBER   , 2014**

**\_\_\_\_\_ 2015 General Fund Budget Supplemental Appropriation Of \$65,000 And  
Creation Of Line Items For Credit Enhancement Fee From ECCCA**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that a Supplemental Appropriation of \$65,000 and creation of ***Fees*** and ***Restricted Account*** line items in the 2015 General Fund, for the Credit Enhancement Fee from the Erie County Convention Center Authority, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date:\_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date:\_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$ 65,000 which are available for supplemental appropriation for the Creation of a New Line Item for the 2015 Credit Enhancement Fee from the ECCCA.

  
\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

12/9/14  
\_\_\_\_\_  
Date

**Exhibit A**  
**2015 General Fund Budget**  
**Supplemental Appropriation of \$65,000**  
**and Creation of a New Line Items**  
**For the 2015 Credit Enhancement**  
**Fee from the ECCCA**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fees	001-002750-042100*	(65,000)
		<u>(65,000)</u>
Total Revenue		
<u>Total Expenditures</u>		
Restricted Account	001-002750-003700*	65,000
Total Expenditures		<u>65,000</u>

\* Denotes creation of a new line item.

Distribution: WHITE - Original, YELLOW - Finance Dept, PINK - Controller, GOLD - Revenue

Fund Name GENERAL FUND

County of Erie Pennsylvania  
Department of Finance

Receipt Number 47095

Receipt Date 12/05/2014

Received From: ERIE COUNTY CONVENTION AUTH

For: 2014-2015 CREDIT ENHANCEMENT FEE

Receipt Amount 70,165.00

Check:	0.00	Cash:	0.00	Other:	70,165.00
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Account Number	001-099000-028700	Amount	70,165.00
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**ORDINANCE NUMBER     , 2014**

**\_\_\_\_\_ 2014 Public Safety Fund Budget Supplemental Appropriation Of Donated  
\$6,260 Chemical Analyzer Kit From NWPA Emergency Response Group**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that this Supplemental Appropriation of a donated Chemical Analyzer Kit, Camera and other Supplies, with a value of \$6,260, from the North West Pennsylvania Emergency Response Group, is hereby approved as outlined on the attached Exhibits A & B.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date:\_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date:\_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are donations in the amount of \$ 6,260 which are available for supplemental appropriation of a Chemical Analyzer Kit from NW PA ERG.

  
\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

12-9-14  
Date



**Exhibit A**  
**2014 Public Safety Fund Budget**  
**Supplemental Appropriation of \$6,260**  
**For Donation of Chemical Analyzer Kit**  
**From NW PA ERG**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Donations	063-018040-098580	(6,260)
Total Revenue		<u><u>(6,260)</u></u>
<u>Total Expenditures</u>		
All Other Supplies	063-018040-003330	6,260
Total Expenditures		<u><u>6,260</u></u>

## Request for Acceptance of Donated Asset to the County

Asset Description: HAZCAT Chemical Detection RT

Agency or Person Donating the Asset: N.W. PA ERG

Asset Value: \$ 6260<sup>00</sup>

Purpose of Asset: ANALYZE AND DETERMINE UNKNOWN CHEMICALS BY USING  
VARIOUS AGENTS.

Estimated Useful Life: 10 yrs

Please List Future Annual Operating Costs Associated with the Acceptance of this Asset:

Description	Amount
<u>Reagent Replacement</u>	<u>100-300 every 2 yrs</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

Total

Department Receiving Asset: Emergency Management

Contact Person: Dale Robinson

Contact Phone Number: 7922

(Date of Acceptance)

(County Executive or Designee Signature)

cc: General Accounting  
Purchasing  
Department

(Council Signature)

Form Created 5-30-2006

**EXHIBIT B**

EXHIBIT B

# COUNTY OF ERIE, PENNSYLVANIA

## AUTHORIZATION FOR ASSET

**FOR ACCOUNTING USE ONLY:**

TAG NUMBER/S \_\_\_\_\_  
 ASSET CLASS \_\_\_\_\_ LOCATION \_\_\_\_\_  
 ACCOUNTING PERIOD \_\_\_\_\_ YEAR \_\_\_\_\_

**NEW**

DESCRIPTION Hazmat Hazcat Pro 2.0 NUMBER OF ITEMS 1  
 IN SERVICE DATE 11/1/2015 P.O. NUMBER \_\_\_\_\_  
 SERIAL #/ID 203372 COST PER ITEM \$6260<sup>00</sup>  
 DEPARTMENT Hazmat DEPARTMENT NUMBER 018800  
 PERSON RECEIVING Brian Meseros / 819

**\*DEPARTMENT SIGNATURE REQUIRED (BELOW)****TRANSFER**

TAG NUMBER/S \_\_\_\_\_  
 DESCRIPTION \_\_\_\_\_  
 DATE OF TRANSFER \_\_\_\_\_  
 TRANSFERRING DEPARTMENT NUMBER/NAME \_\_\_\_\_  
 RECEIVING DEPARTMENT NUMBER/NAME \_\_\_\_\_

**\*BOTH DEPARTMENT SIGNATURES REQUIRED (BELOW)****DISPOSAL / WITHDRAWAL (CIRCLE ONE)**

TAG NUMBERS \_\_\_\_\_  
 DESCRIPTION \_\_\_\_\_  
 REASON \_\_\_\_\_ DATE \_\_\_\_\_  
 METHOD \_\_\_\_\_ COUNTY RECEIPT NUMBER \_\_\_\_\_  
 PERSON/CO. RECEIVING \_\_\_\_\_  
 TRADE-IN ALLOWANCE \_\_\_\_\_ PROCEEDS OF SALE \_\_\_\_\_  
 DEPARTMENT NUMBER/NAME \_\_\_\_\_

CONTROLLER SIGNATURE \_\_\_\_\_

DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

**\*DEPARTMENT RESPONSIBLE FOR CONTROLLER SIGNATURE**
  
 DEPARTMENT SIGNATURE

RECEIVING DEPARTMENT SIGNATURE \_\_\_\_\_

**ORDINANCE NUMBER   , 2014**

**2014 General Fund Budget Supplemental Appropriation Of  
\$23,200 For County Record Improvement Fund Expenditures**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that this 2014 General Fund Budget supplemental appropriation of \$23,200 for County Record Improvement Fund expenditures, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date:\_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date:\_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$ 23,200 which are available for supplemental appropriation for County Record Improvement Expenditures.

  
\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

12/9/14  
\_\_\_\_\_  
Date

<b>Exhibit A</b> <b>2014 General Fund Budget</b> <b>Supplemental Appropriation of \$23,200</b> <b>For County Record Improvement</b> <b>Expenditures</b>
---

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Restricted Fund Balance Appropriated	001-000990-099500	(23,200)
Total Revenue		<u><u>(23,200)</u></u>
<u>Total Expenditures</u>		
County Record Improvement	001-003210-044100	23,200
Total Expenditures		<u><u>23,200</u></u>

	A	B	C	D	E	F	G
1						INQUIRY BY DEPARTMENT 0001	
2						Acct 001-003210-*****-100	
3						ACTUAL	BALANCE
4	Code	Desc	ORIGINAL	BUDGET	CURRENT	2014	REMAINING
5			BUDGET	CHANGES	BUDGET		
6	004410	COUNTY REC	68,600.00		68,600.00	65,018.96	3,581.04
7	042470	COUNTY FEE	68,600.00-		68,600.00-	47,515.00-	21,085.00-
8		Total	0.00	0.00	0.00	17,503.96	17,503.96-

**RESOLUTION NUMBER     , 2014**

**Approving Solicitor Contract Submitted By The Office Of The Controller**

**BE IT RESOLVED**, BY THE County Council for the County of Erie pursuant to Article II, Section 3B(1), and Article V, Section 3C(1) of the Home Rule Charter for the County of Erie, that the contract between the Office of the Controller of Erie County and John Cooper, Esquire, for legal services, attached hereto as Exhibit A, is hereby approved.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, this resolution was passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by a vote of \_\_\_\_ - \_\_\_\_.

APPROVED BY:

\_\_\_\_\_  
Dr. Kyle Foust, Chairman  
Erie County Council

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

Date:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

Date:\_\_\_\_\_



## **AGREEMENT FOR LEGAL SERVICES**

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, by and between the **County of Erie** through the Office of the Controller (hereinafter the "County") and John Cooper, Esquire (hereinafter "Attorney"), for the purpose of providing legal services to the Controller's Office during the **2015 calendar year**. The parties hereto, intending to be legally bound, do hereby agree as follows:

1. The Attorney shall perform such services as are necessary on a part-time basis to represent the County Controller's Office in matters requiring an attorney. These services shall include, but not be limited to, the following:
  - (a) Legal research; and
  - (b) Serving as legal consultant to the County Controller's Office for matters brought before it.
  - (c) Representation of the Controller in the Courts of law
  - (d) Preparation of legal instruments such as pleadings, briefs, and contracts
  - (e) Attending meetings and hearings when required.
2. The Attorney may not subcontract any portion of the services referred to above unless the Attorney has obtained the written approval of the County Controller or his/her designee.
3. In return for services provided to the County Controller's Office as set forth in paragraph 1, the County agrees to pay the Attorney the hourly fee of One Hundred Twenty Five Dollars from January 5, 2015 through the year ending December 31, 2015. This fee cannot exceed Five Thousand Dollars.
4. It is understood that the Attorney is acting in the capacity as an independent contractor in providing these services pursuant to the Controller's power to appoint his solicitor as set forth in Article IV, Section 2(D)(2)(d) of the Home Rule Charter.
5. The Attorney serves at the pleasure of the County Controller. The Attorney shall give sixty (60) days written notice of intent to terminate this agreement. The written notice of intent to terminate shall be mailed by first-class mail prepaid to the County Controller at the following address:

Mary E. Schaaf  
County Controller  
Erie County Courthouse  
140 West 6<sup>th</sup> Street, Room #107  
Erie, Pennsylvania 16501

6. This Agreement may be amended by mutual agreement of the parties hereto in writing to be attached and incorporated into this Agreement.
7. The County agrees not to discriminate or harass the Attorney on the basis of race, creed, color, national origin, age, sex, political affiliation, physical disabilities or the proper exercise of his rights as guaranteed by the Pennsylvania Public Employee Relations Act (Act No. 195).
8. It is the intent of the parties hereto that the clauses hereof are severable, and should a clause or any part of a clause be declared by a court of law to be invalid and unenforceable, the remaining clauses shall remain in full force and effect between the parties to this Agreement and any of their successors and assigns.
9. This Agreement is to be construed in accordance with laws of the Commonwealth of Pennsylvania.
10. Notwithstanding the Attorney's status as an independent contractor, in the event any suit is brought against the Attorney relating to any actions taken or omissions as an attorney for the County Controller's Office, or against any member of the Attorney's staff or the staff of the law firm with which the Attorney is affiliated, which, but for their status as an independent contraction, would fall within the provisions of the Political Subdivision Tort Claims Act, 42 PA.C.S.A. Section 8541, et seq., or any successor law, the County of Erie will indemnify and defend the Attorney, and his staff, any law firm within which the Attorney is affiliated and the staff of any such law firm, in accordance with the provisions of 42 PA.C.S.A. Section 8547 and 8546, or any successor provisions, as fully as though they were employees of the County of Erie.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on  
the \_\_\_\_\_ day of \_\_\_\_\_.

WITNESS:

\_\_\_\_\_

COUNTY OF ERIE:

\_\_\_\_\_  
Kathy Dahlkemper, County Executive

WITNESS:

Janice M. Onty

Mary E. Schaaf  
Mary E. Schaaf, County Controller

WITNESS:

Janice M. Onty

John Cooper  
John Cooper, Esquire

**RESOLUTION NUMBER     , 2014**

**Approving Solicitor Contract Submitted By The Office Of The Sheriff**

**BE IT RESOLVED**, by the County Council for the County of Erie pursuant to Article II, Section 3B(1), and Article V, Section 3C(1) of the Home Rule Charter for the County of Erie, that the contract between the Office of the Sheriff of Erie County and Peter J. Sala, Esquire, for legal services, attached hereto as Exhibit A, is hereby approved.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, this resolution was passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by a vote of \_\_\_\_ - \_\_\_\_.

APPROVED BY:

\_\_\_\_\_  
Dr. Kyle Foust, Chairman  
Erie County Council

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

Date:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

Date:\_\_\_\_\_

## **AGREEMENT FOR LEGAL SERVICES**

**THIS AGREEMENT**, made and entered into this 21<sup>st</sup> day of November, 2014, by and between the **County of Erie** through the **Office of the Sheriff** (hereinafter the "County") and **Peter J. Sala**, Esquire (hereinafter "Attorney"), for the purpose of providing legal services to the Sheriff's Office during the 2015 calendar year. The parties hereto, intending to be legally bound, do hereby agree as follows:

1. The attorney shall perform such services as necessary on a part-time basis to represent the Sheriff's Office in matters requiring an attorney. These services shall include, but not be limited to, the following:

- (a) Representation of the Sheriff in Courts of law;
- (b) Preparation of legal instruments such as pleadings, briefs and contracts;
- (c) Legal research;
- (d) Serving as legal consultant to the Sheriff's Office for matters brought before it; and,
- (e) Attending Sheriff's sales and hearings when required.

2. The Attorney may not subcontract any portion of the service referred to above unless the Attorney has obtained the written approval of the Sheriff or his designee.

3. In return for services provided to the Sheriff's Office as set forth in paragraph 1, the County agrees to pay the Attorney the fee of Eleven Thousand Forty and 00/100 (\$11,040.00) Dollars for the period January 1, 2015 through December 31, 2015 in twelve equal installments of Nine Hundred Twenty and 00/100 (\$920.00) Dollars each.

4. It is understood that the Attorney is acting in a capacity as an independent contractor pursuant to the Sheriff's power to appoint his Solicitor as set forth by the Pennsylvania State Legislature at 16 P.S. §1213 and §1620.

5. Either party may give ninety (90) days written notice of intent to terminate this Agreement. The written notice of intent to terminate shall be mailed to the County at: John Loomis, Sheriff, Erie County Court House, 4th floor, 140 West 6th Street, Erie, Pennsylvania, 16501, and to the Attorney at 731 French Street, Erie, Pennsylvania, 16501, by first-class mail prepaid. The termination shall be effective upon the ninetieth (90th) day following the mailing of the notice of intent to terminate.

6. This agreement may be amended by mutual agreement of the parties hereto in writing to be attached and incorporated into this Agreement.

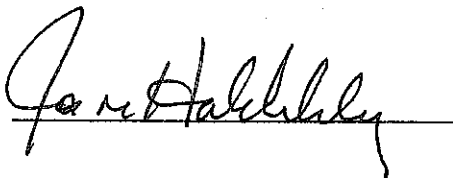
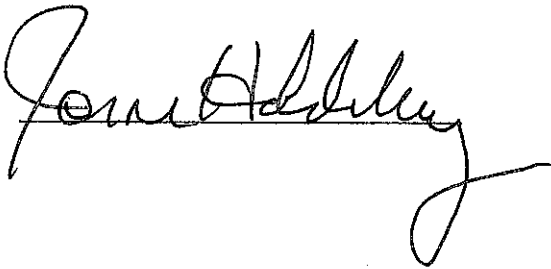
7. The County agrees not to discriminate or harass the Attorney on the basis of race, creed, color, national origin, age, sex, political affiliation, physical disabilities or the proper exercise of his rights as guaranteed by the Pennsylvania Public Relations Act (Act No. 195).

8. It is the intent of the parties hereto that the clauses hereof are severable, and should a clause or any part of the clause be declared by a court of law to be invalid and unenforceable, the remaining clauses shall remain in full force and effect between the parties to this Agreement and any of their successors and assigns.

9. This agreement is to be construed in accordance with the laws of the Commonwealth of Pennsylvania.

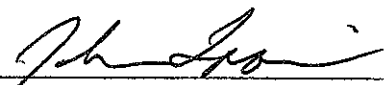
**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on  
the day and year first above written.

**WITNESS:**

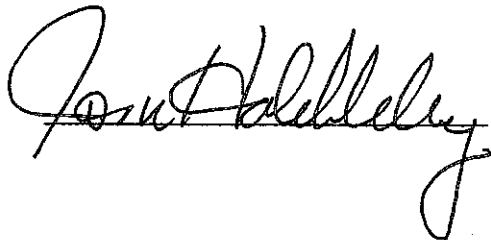
A handwritten signature in cursive script, appearing to read "Janet H. Hilly", written over a horizontal line.A handwritten signature in cursive script, appearing to read "Janet H. Hilly", written over a horizontal line.

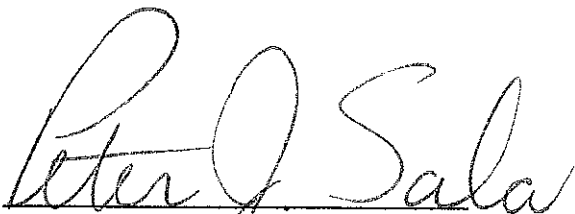
**COUNTY OF ERIE:**

\_\_\_\_\_  
Kathy Dahlkemper, County Executive

  
\_\_\_\_\_  
John Loomis, Sheriff

**WITNESS:**

A handwritten signature in cursive script, appearing to read "Janet H. Hilly", written over a horizontal line.

  
\_\_\_\_\_  
Peter J. Sala, Esquire

**ORDINANCE NUMBER     , 2014**

**2014 General Fund Budget Revised Expenditures Of \$3,931 And Creation Of  
New Lines For DA *Operation Stonegarden* Grant**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II Sections 3B(1), and 3B(2)(f) of the Erie County Home Rule Charter that Revised Expenditures of \$3,931 and the creation of new lines in the 2014 General Fund for the District Attorney's *Operation Stonegarden* Grant, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date: \_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll



### **Certificate of the County Executive**

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$ 3,931 which are available for supplemental appropriation for the Creation of a New Line Items for the DA Operation Stonegarden Grant.



Kathy Dahlkemper,  
County Executive

12/9/14  
Date

**Exhibit A**  
**2014 General Fund Budget**  
**Revised Expenditures of \$3,931**  
**and Creation of New Line Items**  
**For DA Operation Stonegarden Grant**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Expenditures</u>		
Reimburseable Overtime	001-003474-001130	2,194
Workers Compensation	001-003474-001230*	488
Retirement	001-003474-001240*	1,249
Millcreek Twp Grant	001-003474-006225	(556)
Erie Police Grant	001-003474-006227	(295)
PA State Police Grant	001-003474-006229	(886)
Total Expenditures		<u><u>0</u></u>

\* Denotes creation of a new line item

	A	B	C	D	E	F	G
1							0001
2							INOURY BY DEPARTMENT
3							Acct 001-003474-*****-100
4	Code	Desc	ORIGINAL	BUDGET	CURRENT	ACTUAL	BALANCE
5			BUDGET	CHANGES	BUDGET	2014	REMAINING
6	001100	OVERTIME			0.00	0.00	0.00
7	001130	REIMB OT	7,872.00		7,872.00	10,065.90	2,193.90-
8	001200	FICA	1,920.00		1,920.00	762.84	1,157.16
9	001230	W/C			0.00	487.28	487.28-
10	001240	PENSION			0.00	1,248.21	1,248.21-
11	002010	TRAVEL WR	6,000.00		6,000.00		6,000.00
12	003330	ALL OTH SU	6,488.00		6,488.00	3,151.41	3,336.59
13	006225	MILLCREEK	22,752.00		22,752.00		22,752.00
14	006227	ERIE POLIC	11,812.00		11,812.00		11,812.00
15	006229	PSP	35,656.00		35,656.00		35,656.00
16	051300	GRANT	92,500.00-		92,500.00-	95.85	92,595.85-
17		Total	0.00	0.00	0.00	15,811.49	15,811.49-

**RESOLUTION NUMBER . 2014**

**Resolution to Approve the Annual Budget of  
the Erie Area Council of Governments for  
the Calendar Year Ending December 31, 2015**

**WHEREAS, the County of Erie** is a member of the Erie Area Council of Governments (EACOG); and

**WHEREAS,** the EACOG has proposed its Annual Budget for its financial activities for the 2015 calendar year which will be voted upon for approval at the EACOG's continuation of the General Assembly Meeting of November 5, 2014 on December 10, 2014; and

**WHEREAS,** the County of Erie has reviewed the Proposed Annual Budget for 2015, a copy of which is attached hereto, and finds it to be in good order; and

**WHEREAS,** the County of Erie acknowledges its proportionate share of the Members Dues as listed therein.

**NOW THEREFORE BE IT RESOLVED** by the County Council of Erie County, Pennsylvania that the proposed Annual Budget for the Calendar Year Ending December 31, 2015 is approved by the County of Erie.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, this resolution was passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by a vote of \_\_\_\_ - \_\_\_\_.

APPROVED BY:

\_\_\_\_\_  
Dr. Kyle Foust, Chairman  
Erie County Council

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

Date: \_\_\_\_\_

# COMPLETE PROPOSED BUDGET

## **ERIE AREA COUNCIL OF GOVERNMENTS** **9 MONTH STATEMENTS OF ACTIVITIES FOR 2014 AND 2013** **PROPOSED BUDGET FOR 2015 AND BUDGET FOR 2014**

	<b>Proposed Budget 2015</b>	<b>Budget 2014*</b>	<b>9 Months Ended 09/30/14</b>	<b>9 Months Ended 09/30/13</b>
<b>REVENUE</b>				
Member Dues				
Erie City	19,254	18,743	14,057	13,592
Erie County	29,028	29,028	29,028	29,028
Fairview Township	-0-	3,260	2,445	2,322
Franklin Township	427	411	411	393
Girard Borough	709	684	684	579
Harborcreek Township	4,299	4,145	4,145	3,972
Lawrence Park Township	886	859	859	819
Millcreek Township	15,604	14,935	11,201	10,909
North East Township	-0-	1,717	1,288	1,227
Summit Township	2,976	2,826	2,816	2,758
Wesleyville Borough	617	602	602	-0-
Total Member Dues	73,800	77,200	67,536	65,599
Non-Member Fees	2,500	2,500	-0-	-0-
<b>Total Revenue</b>	76,300	79,700	67,536	65,599
<b>EXPENSES</b>				
Salaries & Fees (Schedule)	53,700	61,500	31,868	31,177
Employee Benefits (Schedule)	27,500	31,000	18,003	16,606
Rent	5,700	5,500	4,050	3,996
Operating Costs (Schedule)	8,400	15,300	4,491	6,376
<b>Total Expenses</b>	95,300	113,300	58,230	58,155
Less: Charges to – ECSRT & SMSP (Schedule)	4,000	4,000	3,417	3,935
<b>Net Expenses</b>	91,300	109,300	54,813	54,220
<b>CHANGE IN NET ASSETS Before Depreciation</b>	<15,000>	<29,600>	12,723	11,379
Less: Depreciation (Schedule)		4,800		3,765
<b>CHANGE IN NET ASSETS Without Grant</b>	<15,000>	<34,400>		7,614
Grants – Net Revenue	-0-	24,400		53,869
<b>CHANGE IN NET ASSETS</b>	<15,000>	<10,000>		61,483
Net Assets – Beginning of Year	23,000	25,000		38,956
<b>NET ASSETS – END OF PERIOD</b>	8,000	15,000		100,439

**ERIE AREA COUNCIL OF GOVERNMENTS**  
**9 MONTH STATEMENTS OF ACTIVITIES FOR 2014 AND 2013**  
**PROPOSED BUDGET FOR 2015 AND BUDGET FOR 2014**

	<b>Proposed Budget 2015</b>	<b>Budget 2014*</b>	<b>9 Months Ended 09/30/14</b>	<b>9 Months Ended 09/30/13</b>
<b>SALARIES &amp; FEES</b>				
Administrator – Retiring	25,500	42,800	31,868	31,177
Administrator - New	26,700	---	---	---
Consulting Fees	1,500	---	---	---
Project Manager (Schedule)	-0-	18,700	-0-	-0-
Total	<u>53,700</u>	<u>61,500</u>	<u>31,868</u>	<u>31,177</u>
<b>EMPLOYEE BENEFITS</b>				
FICA	3,200	2,700	1,981	1,928
Medicare	800	600	463	451
Unemployment Compensation	500	300	245	238
Workmens Compensation	500	400	375	388
Health Insurance	19,500	15,800	12,234	11,016
Life Insurance	1,200	1,500	1,099	1,026
Retirement	1,800	2,100	1,606	1,559
Project Manager (Schedule)	-0-	7,600	-0-	-0-
Total	<u>27,500</u>	<u>31,000</u>	<u>18,003</u>	<u>16,606</u>
<b>OPERATING COST</b>				
Duplicating & Printing	200	300	<13>	174
Telephone	800	900	323	552
Travel, Meetings & Membership	1,600	2,000	005	1,497
Postage	100	100	38	45
Office Expenses	100	200	68	41
Legal & Auditing Costs	1,700	1,500	1,142	1,249
Secretarial Services	1,000	1,200	669	789
Meeting Costs	200	200	-0-	-0-
Computing Expenses	1,500	1,500	250	820
Liability Insurance	1,200	1,200	1,020	1,209
Project Manager (Schedule)	-0-	6,200	-0-	-0-
Total	<u>8,400</u>	<u>15,300</u>	<u>4,491</u>	<u>6,376</u>
<b>DEPRECIATION</b>				
Office Equipment		-0-		210
Computer Hardware & Licenses		4,800		3,555
Total		<u>4,800</u>		<u>3,765</u>

**ERIE AREA COUNCIL OF GOVERNMENTS**  
**9 MONTH STATEMENTS OF ACTIVITIES FOR 2014 AND 2013**  
**PROPOSED BUDGET FOR 2015 AND BUDGET FOR 2014**

	<b><u>Proposed Budget 2015</u></b>	<b><u>Budget 2014*</u></b>	<b><u>9 Months Ended 09/30/14</u></b>	<b><u>9 Months Ended 09/30/13</u></b>
<b>REIMBURSEMENTS FOR</b>				
Erie County Signing Region Trust				
Salary	<u>2,500</u>	<u>2,500</u>	<u>2,181</u>	<u>2,558</u>
Employee Benefits	<u>1,500</u>	<u>1,500</u>	<u>1,236</u>	<u>1,377</u>
<b>TOTAL REIMBURSEMENTS</b>	<u>4,000</u>	<u>4,000</u>	<u>3,417</u>	<u>3,935</u>
<b>GRANT and eGOV PROJECT REVENUE</b>				
ECGRA – eGov Project				100,000
ECGRA – Permitting Portal				38,800
ECGRA – Training				13,000
Commonwealth of PA -- Circuit Riders				10,000
Commonwealth of PA – Permitting Portal				6,500
The Nonprofit Partnership – Financial Plan				12,500
Project Manager		24,400		-0-
eGov Project Charges				1,515
Total Grant Revenue	<u>-0-</u>	<u>24,400</u>		<u>182,315</u>
<b>GRANT EXPENDITURES</b>				
SharePoint Services				32,590
Permitting Portal – Supplies				20,079
Permitting Portal – Contracted Services				17,510
Permitting Portal -- Equipment				12,588
Circuit Riders				23,805
Professional Consulting				13,725
Training				5,411
Financial Planning				2,738
Total Grant Expenditures	<u>-0-</u>	<u>-0-</u>		<u>128,446</u>
<b>NET GRANT and eGov PROJECT REVENUE</b>	<u>-0-</u>	<u>24,400</u>		<u>53,869</u>

**ERIE AREA COUNCIL OF GOVERNMENTS**

**STATEMENTS OF FINANCIAL POSITION**  
**SEPTEMBER 30**

	<u>2014</u>	<u>2013</u>
<b>ASSETS</b>		
Cash-Checking Account		
Unrestricted	18,301	12,496
Grants	13,145	64,675
Accounts Receivable		
Non-Member Government	-0-	-0-
Advertising Costs Advanced	1,653	1,041
Erie County Signing Region Trust	2,865	1,780
Grants	580	233
Restricted Checking Account	15,000	15,000
Prepaid Rent	333	333
Office Equipment		33,081
Depreciation		<19,710>
<b>Total Assets</b>		<u>108,929</u>
<b>LIABILITIES</b>		
Accrued Payroll & Related		
Tax Deductions & Expenses	5,973	5,405
Accrued Expenses	2,961	2,960
Non-member Charges Advanced		125
<b>Total Liabilities</b>		<u>8,490</u>
<b>NET ASSETS</b>		
Council Reserved	15,000	15,000
Unreserved		85,439
<b>Total Net Assets</b>		<u>100,439</u>
<b>Total Liabilities</b>		
<b>&amp; Net Assets</b>		<u>108,929</u>



<b>County of Erie</b> <b>Analysis of General Fund Unassigned Fund Balance</b> <b>FYE 12/31/14</b> <b>As of December 5, 2014</b>
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**Projected Ending 2014 Unassigned Fund Balance**

32,093,226

**Less: Appropriations from Unassigned Fund Balance**

Ordinance # 142 of 2013 for 2014 Supp Approp for Reorganization in Assessment	(6,873)
Ordinance #22 of 2014 Supp Approp for Transfer to Public Safety Fund	(50,703)
Ordinance #25 of 2014 Supp Approp for Completion of Sheriff Radio Project	(49,094)
Ordinance #53 of 2014 Supp Approp for Pictometry	(45,988)
Ordinance #67 of 2014 Transfer to Planning for Wage allocation	(10,372)
Ordinance #70 of 2014 Supp Approp for Contribution to the Summer Jobs Program	(100,000)
Ordinance #78 of 2014 Supp Approp for County Technology Department	(1,040)
Ordinance #77 of 2014 Supp Approp for County Solicitor's Office Supplies	(43)
Ordinance #87 of 2014 Supp Approp from Restricted Fund Balance - Register of Wills	(31,917)
Ordinance #84 of 2014 Supp Approp from Restricted Fund Balance - Prothonotary	(24,384)
Ordinance #95 of 2014 Supp Approp Transfer to Library for Repairs to the Bookmobile	(30,000)
Ordinance #96 of 2014 Supp Approp for County Coroner for Additional Fees & Services	(25,000)
Ordinance #97 of 2014 Supp Approp for County Solicitor for Additional Professional Fees	(8,000)
Ordinance #116 of 2014 Supp Approp from Restricted Fund Balance - Courts Divorce Masters	(12,555)
Ordinance #111 of 2014 Supp Approp for Amtrak Study	(1,000)
Ordinance #119 of 2014 Supp Approp for General Accounting Data Processing	(34,600)
Ordinance #118 of 2014 Supp Approp for Library Branches Additional Expenses	(38,700)
Ordinance #148 of 2014 Supp Approp to increase transfer line to Pleasant Ridge Manor	(600,000)
Ordinance # of 2014 Supp Approp for Increase in Retirees Hospitalization Insurance	(435,000)
Ordinance # of 2014 Supp Approp for Increase in Constable Fees	(16,000)
Ordinance # of 2014 Supp Approp for County Record Improvement Expenditures	(23,200)

**Total Appropriations from Unassigned Fund Balance**

(1,544,469)

**Plus: Appropriations to Unassigned Fund Balance**

Ordinance #14 of 2014 Reclassification of Two Positions in District Attorney Department	16,885
Ordinance #31 Supp Approp for Reduction in Transfer to Debt Service Fund	771,784
Ordinance #35 Supp Approp for Reduction in Transfer to Public Health Fund	7,603
Ordinance #34 Supp Approp in Wages and Fringes for Dir of Administration	7,849
Ordinance #92 Supp Approp for Reorganization of Procurement Facilities & Operation	22,267
Ordinance #102 of 2014 Supp Approp for Court Admin Move Position to FT and Eliminate PT Position	20,769
Ordinance # of 2014 Supp Approp for 2014 Prorated Credit Enhancement Fee	5,165

**Total Appropriations to Unassigned Fund Balance**

852,322

**Estimated General Fund Unassigned Fund Balance to date**

31,401,079

**Summary**

Total Budgeted General Fund Expenditures and Transfers	93,068,934
Less: Pass Thru Grants Originally Budgeted in the General Fund	(75,000)
<b>Net Budgeted General Fund Expenditures and Transfers</b>	<u>92,993,934</u>

One Month's Expenditures and Transfers

7,749,495

Two Month's Expenditures and Transfers

15,498,989

**Difference between Estimated GF Unassigned Fund Balance and One Month of Expend & Transfers**

23,651,585

**Difference between Estimated GF Unassigned Fund Balance and Two Months of Expend & Transfers**

15,902,090

County of Erie General Fund  
Monthly Reconciliation of  
Changes to Fund Balance Appropriated  
001-000990-099500  
As of December 5, 2014

Appropriations from Fund Balance per Excel	(1,544,469)
Appropriations to Fund Balance per Excel	852,322
Net Appropriations per Excel	<u>(692,147)</u>

Less: Pending Ordinances for Council Approval

Reitee's Hospitalization & Constable Fees	435,000
Constable Fees	16,000
Recorder of Deeds County Record Improvement	23,200
2014 Credit Enhancement Fee	(5,165)
Total Net Pending Ordinances	<u>469,035</u>

Net change to Fund Balance Appropriated	<u>(223,112)</u>
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FMS Budget T Balance	<u>(223,112)</u>
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County of Erie General Fund  
Current Budget  
As of December 5, 2014

DEPT NO	DEPT NAME	ORIGINAL 2014 BUDGET	2014 BUDGET CHANGES	CURRENT 2014 BUDGET
001000	CONCIL & ELECTIONS	1,403,139		1,403,139
001100	COUNTY CONTROLLER	316,843		316,843
001990	COUNTY EXECUTIVE	253,461		253,461
002010	COMM REL ECON DEV	970,313		970,313
002100	COUNTY SOLICITOR	166,161	8,043	174,204
002190	PERSONNEL	398,081	(44,604)	353,477
002300	FINANCE	4,180,763	(300,388)	3,880,375
002400	ADMIN/ OPERATIONS	5,218,625	10,325	5,228,950
002601	HUMAN SRVC SHARED	1	75,337	75,338
002700	OTH GEN GOVT	8,485,387	120,265	8,605,652
002810	COUNTY TECH DEPT	1,850,719	(66,218)	1,784,501
003000	COURTS	4,798,432	350,562	5,148,994
003100	MDJ'S	2,710,565	38,410	2,748,975
003200	CLK RECORD	2,822,804	56,301	2,879,105
003290	SHERIFF	3,098,745	101,899	3,200,644
003390	DISTRICT ATTY	3,395,509	11,639	3,407,148
003500	CORONER	640,993	25,000	665,993
003600	PUBLIC DEFENDER	1,366,126		1,366,126
004000	ADULT PROBATION	5,274,553		5,274,553
004100	CORRECTIONS	16,888,253	(4,500)	16,883,753
004190	JUVENILE PROBATION	3,239,949		3,239,949
005200	VETERANS AFFAIR	227,810		227,810
009000	GRANTS TO ORGANZ	91,000	137,500	228,500
020000	TRANSFERS	25,270,702	890,298	26,161,000
	Total	93,068,934	1,409,869	94,478,803

<p><b>County of Erie</b>  <b>Comparison of Change in Monthly General Fund</b>  <b>Fund Balance Appropriated for the Years</b>  <b>2014 and 2013</b></p>
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**Change in appropriated General Fund fund balance as follows:**

Month	2014	2013
January	10,012	(76,273)
February	(99,797)	(151,523)
March	787,236	(21,192)
April	(45,988)	(37,102)
May	(110,372)	0
June	(1,083)	(59,588)
July	(56,301)	(3,410)
August	(15,733)	0
September	(5,231)	(67,580)
October	(85,855)	(28,000)
November	(600,000)	(120,836)
December		(162,096)
Total Change in Appropriated Fund Balance Year to Date	<u>(223,112)</u>	<u>(727,600)</u>